



Gresham (City Side) Committee

Date: FRIDAY, 15 MAY 2015

Time: 12.00 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:	Simon Duckworth	Alderman Professor Michael Mainelli
	Deputy Anthony Eskenzi	Wendy Mead
	George Gillon	Ian Seaton
	Deputy Brian Harris	Deputy Dr Giles Shilson
	Tom Hoffman	The Rt Hon the Lord Mayor, Alderman Al
	Alderman Ian Luder	an Yarrow (Ex-Officio Member)
		CoL Vacancy x1

Enquiries: Philippa Sewell
tel. no.:020 7332 1426
philippa.sewell@cityoflondon.gov.uk

Following a kind invitation from the Mercers' Company, lunch will be served at 1.00pm at Mercers' Hall, following which there will be a meeting of the Joint Grand Gresham Committee at 2.15pm.

NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**
Order of the Common Council of 23 April 2015 appointing the Committee and setting its terms of reference.
For Information
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**
To elect a Chairman pursuant to Standing Order No. 29.
For Decision
5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman pursuant to Standing Order No. 30.
For Decision
6. **MINUTES**
To agree the public minutes and non-public summary of the meeting held on 13 February 2015.
For Decision
(Pages 3 - 6)
7. **GRESHAM WORKING PARTY REPRESENTATIVES**
Report of the Town Clerk.
For Decision
(Pages 7 - 10)
8. **DECISION MADE UNDER DELEGATED AUTHORITY**
Report of the Town Clerk.
For Information
(Pages 11 - 12)
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**
11. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 13 February 2015.

For Decision
(Pages 13 - 14)

13. **DECISION MADE UNDER DELEGATED AUTHORITY**

Report of the Town Clerk.

For Information
(Pages 15 - 16)

14. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE
CONSIDERATION**

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**

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YARROW, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 23rd April 2015, doth hereby appoint the following Committee until the first meeting of the Court in April, 2016.
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GRESHAM COMMITTEE (CITY SIDE)

1. **Constitution**
A Non-Ward Committee consisting of,
 - two Aldermen nominated by the Court of Aldermen
 - nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
 - the Right Honourable the Lord Mayor (ex-officio)
2. **Quorum**
The quorum consists of any three Members.
3. **Membership 2015/16**

ALDERMEN
 - 2 Ian David Luder, J.P.
 - 3 Professor Michael Raymond Mainelli
COMMONERS
 - 2 (2) George Marr Flemington Gillon, *for two years*
 - 7 (4) Brian Nicholas Harris
 - 11 (4) Tom Hoffman, LL.B.
 - 14 (3) Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy
 - 3 (3) Ian Christopher Norman Seaton
 - 2 (2) Kenneth Edwin Ayers, M.B.E.
 - 7 (2) Wendy Mead, O.B.E.
 - 8 (1) Simon D'Olier Duckworth, D.L.
 - 5 (1) Dr Giles Robert Evelyn Shilson, Deputy
together with the ex-officio Member referred to in paragraph 1 above.
4. **Terms of Reference**
To be responsible for:-
 - (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-
 - (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
 - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
 - (b) all other City Side matters relating to Gresham College including:-
 - (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
 - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

BARRADELL

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GRESHAM (CITY SIDE) COMMITTEE **Friday, 13 February 2015**

Minutes of the meeting of the Gresham (City Side) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Friday, 13 February 2015 at 12.00 pm

Present

Members:

Simon Duckworth (Chairman)
Tom Hoffman (Deputy Chairman)
Deputy Ken Ayers
Deputy Anthony Eskenzi
Brian Harris
Alderman Professor Michael Mainelli
Wendy Mead
Ian Seaton
Deputy Dr Giles Shilson

Officers:

Philippa Sewell	Town Clerk's Department
Steven Reynolds	Chamberlain's Department
Kirpal Kaur	Comptroller & City Solicitor's Department
Colin Wilcox	City Surveyor's Department
Elizabeth Donnelly	Community & Children's Services

1. APOLOGIES

Apologies were received from the Rt Hon. The Lord Mayor, George Gillon and Alderman Ian Luder.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 10 October 2014 be approved as a correct record.

Matters Arising

Livery Company Almshouses

The Town Clerk undertook to put together a list of Livery Companies that ran sheltered housing or Almshouses schemes.

Contingency Increase 2015/16

Members noted the contingency budget increase had been written in, and would be considered by the Finance Committee at their February meeting.

4. TERMS OF REFERENCE

Members reviewed their current terms of reference.

RESOLVED – That the current terms of reference be approved for submission to the Court of Common Council.

5. **CITY OF LONDON GRESHAM ALMSHOUSES UPDATE**

Members received a report of the Director of Community & Children's Services which gave an update on the Almshouses in Lambeth.

Members discussed the request for funding to equip the communal hall. The Chamberlain confirmed there was enough money left in the budget to cover these costs, and the Chairman asked for a costed list of equipment and furniture required. Members agreed that a donation of up to £5,000 should be made, with details provided on the costed list to be decided via delegated authority to the Town Clerk in consultation with the Chairman and Deputy Chairman.

In response to a Member's query concerning tree roots, officers confirmed that there were ongoing issues that needed to be resolved before the road was resurfaced, and undertook to speak to the City Surveyor's Department about the remedial works required. A Member reminded officers of a damaged wall at the Almshouses; officers advised that this had been pinned previously so posed no immediate danger, but confirmed that more substantive work on the wall was part of the 30 year programme of works in place.

With regard to the Almshouses gardener, Members noted he came 5 days each week, one of which was dedicated to the Gresham properties.

RESOLVED – That:

- (a) A donation of up to £5,000 be made to equip the communal hall appropriately, with details to be decided via delegated authority to the Town Clerk in consultation with the Chairman and Deputy Chairman;
- (b) The recommendation made by officers to the Housing Management and Almshouses Sub Committee regarding eligibility criteria for applicants to City of London Almshouses Trust properties be noted and adopted for Gresham Almshouse applicants;
- (c) Housing officers liaise with the City Surveyor's Department about the remedial works required to the tree roots; and
- (d) The report be noted.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was one item of other business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED – That, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds

that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item Nos.	Exempt Paragraph(s)
9, 11	3
10, 13	1
12	-

9. **NON-PUBLIC MINUTES**

RESOLVED - That the non-public minutes of the meeting held on 10 October 2014 be approved as an accurate record.

10. **DECISION MADE UNDER DELEGATED AUTHORITY**

The Committee received a report of the Town Clerk detailing a decision taken under delegated authority in October 2014.

11. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION**

The Committee considered the various items on the agenda for the meeting of the Joint Grand Gresham Committee that day.

12. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of business.

The meeting ended at 12.30 pm

Chairman

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Committee: Gresham (City Side) Committee	Date: 15 May 2015
Subject: Gresham Working Party Representatives	Public
Report of: Town Clerk	For Decision
<p style="text-align: center;"><u>Summary</u></p> <p>1. This report sets out the Terms of Reference for the Gresham Working Party and requests that the Committee appoint four representatives for the ensuing year. You are also asked to endorse the continuation of the delegated authority arrangements that you have previously approved for occasions when the Working Party's decisions require endorsement more quickly than usual.</p> <p>2. It would be helpful if any Member interested in serving as a representative on the Working Party would inform Philippa Sewell at philippa.sewell@cityoflondon.gov.uk (or on 020 7332 1426) of his or her interest before the Committee meeting. That information will be reported orally at the meeting before Members are asked to consider making the necessary appointments.</p> <p><u>Recommendations</u></p> <p>Members are asked to:-</p> <p>(a) note the Terms of Reference of the Gresham Working Party (paragraph 1);</p> <p>(b) appoint four representatives to represent the City Side on the Gresham Working Party; and</p> <p>(c) endorse the delegated authority procedures detailed in this report in relation to the Working Party (paragraph 7).</p>	

Main Report

Working Party - Terms of Reference

1. The Terms of Reference for the Gresham Working Party were agreed by the Joint Grand Gresham Committee (JGGC) in 2003/04 as follows:-
 - (i) The membership of the Working Party is agreed by the JGGC from time to time.
 - (ii) The Clerk to the JGGC is the Clerk to the Working Party.

- (iii) The Working Party deals with matters referred to it for detailed consideration and recommended by the JGGC (or exceptionally by the Chairman of the City Side and the Master of the Mercers' Company under the urgency procedure).
- (iv) Where a matter is referred to the Working Party, authority is also given to consult and engage such professional advisers as the Working Party thinks appropriate and to agree fee arrangements with these advisers, using the urgency procedures as necessary.
- (v) On completion of its investigations, the Working Party will report its conclusions to the JGGC together with its recommendations for further action. If time is of the essence, the recommended action may be reported directly to the Chairman of the City Side and the Master of the Mercers' Company for immediate action under the urgency procedures. The action taken will then be reported to the next meeting of the JGGC, for the record, in the usual way.

2. You are asked to note the Terms of Reference of the Gresham Working Party.

Working Party Membership

3. The four representatives of the City Side on the Working Party who were appointed in 2014 were:-
- Chairman (Simon Duckworth)
 - Deputy Chairman (Tom Hoffman)
 - Deputy Dr Giles Shilson
 - Ian Seaton
4. The Working Party has not met since February 2009, following a series of meetings to draw up the Memorandum of Understanding (MoU) with the Mercers' Company and Gresham College.
5. You are asked to appoint four representatives of the Committee to the Working Party for the ensuing year.

Delegated Authority Arrangements

6. In terms of executing the decisions of the Working Party, it should be noted that, while every effort is made by the Clerk to arrange meetings of the Working Party so that recommendations can be made to the JGGC, this is not always possible or practical. From the City Side's point of view, recommendations of the Working Party may need the early endorsement of not only this Committee, but other Committees and, on occasion, the Court of Common Council. For those reasons, it may be necessary to use Delegated Authority/Urgency Authority procedures in accordance with Standing Order No. 41.
7. Members are therefore asked to agree that delegated authority be given to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to enable

such other authorities as may be required in respect of Gresham Working Party matters to be obtained in an expeditious manner when necessary.

Conclusion

8. Members are asked to note the Terms of Reference for the Gresham Working Party and to appoint four Members to represent the City Side on it, as well as to confirm the existing delegated authority arrangements in place.

Contact:

Philippa Sewell

Town Clerk's Department

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Committee	Dated:
Gresham (City Side) Committee – For Information	15 May 2015
Subject: Decision made under Delegated Authority	Public
Report of: Town Clerk	For Information

Summary

This report provides details of a decision taken under delegated authority since your last meeting.

Recommendations

The report and its contents be noted.

Main Report

Background

At the meeting on the 13 February 2015 Members received a report of the Director of Community & Children's Services which gave an update on the Almshouses in Lambeth and made a request for funding to equip the Communal Hall.

The Chamberlain confirmed there was enough money left in your budget to cover these costs, and the Committee agreed that a donation of up to £5,000 be made to equip the communal hall appropriately, with details to be decided via delegated authority to the Town Clerk in consultation with the Chairman and Deputy Chairman.

Decisions Taken under Delegated Authority

1. The following decision has been taken under delegated authority since your last meeting :

Almshouses Communal Hall

2. Approval was given to the list of equipment as follows:

• TV – John Lewis SMART TV , 49"	£599.00
• Installation of TV and Brackets	£175.00
• 2 x 2 seater settees	£1740.00
• 4 x armchairs (matching settee)	£2400.00
Total	£4914.00

Contact:

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of the Local Government Act 1972.

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